



Luzerne County Flood Protection Authority
1989 Wyoming Avenue
Forty Fort, PA 18704

Minutes
January 20, 2026 Regular Session

Call to Order

On January 20, 2026, at 1:03 P.M., the Luzerne County Flood Protection Authority Board convened their regular monthly meeting at the Luzerne County Flood Protection Authority Administrative Offices, 1989 Wyoming Ave, Forty Fort. It was noted that all meetings are electronically recorded.

Mr. Yannuzzi, Chairman, called to order the January 20, 2026 meeting.

Pledge of Allegiance and Moment of Silence

Present

Mr. Dominic Yannuzzi, P.E., Chairman
Mr. William Hardwick
Mr. Jay Delaney
Mr. John Maday
Mr. Coray Mitchell

Also Present

Christopher Slusser Esq., Slusser Law Firm, LCFPA Solicitor
Amy Grevera, CPA, Grevera and Associates, LCFPA Accountant
Laura Holbrook, LCFPA Deputy Director
Deana Prochaska, Administrative Assistant (Recording Secretary)
Kayla Roselle, LCFPA Project Engineer
Jennifer Learn-Andes, Reporter, Times Leader
Michael Buffer, Reporter, Citizens Voice

The LCFPA Board met for an executive session on January 8th & 16th, 2026 to discuss personnel matters.

Reorganization- Election of Officers

Deputy Director Ms. Laura Holbrook was appointed Chairman pro-tem.

Motion By: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Ms. Holbrook requested nominations for the position of Board Chairman.

Mr. Hardwick nominated Mr. Yannuzzi.
Second by: Mr. Delaney.
No other nominations.

Motion was made to close nominations.

Motion by: Mr. Hardwick
Seconded by: Mr. Delaney
Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Vote for Chairman was indicated in Roll Call.

Roll Call Vote:

Mr. Yannuzzi indicated his vote was for Mr. Yannuzzi
Mr. Hardwick indicated his vote was for Mr. Yannuzzi
Mr. Delaney indicated his vote was for Mr. Yannuzzi
Mr. Maday indicated his vote was for Mr. Yannuzzi
Mr. Mitchell indicated his vote was for Mr. Yannuzzi

Mr. Yannuzzi was elected as Chairman by a roll call vote of 5-0. "YES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Mr. Yannuzzi requested nominations for Vice Chairman.

Mr. Yannuzzi nominated Mr. Hardwick.
Second by: Mr. Delaney.
No other nominations.

Vote for Vice-Chairman was indicated in Roll Call.

Roll Call Vote:

Mr. Yannuzzi indicated his vote was for Mr. Hardwick
Mr. Hardwick indicated his vote was for Mr. Hardwick
Mr. Delaney indicated his vote was for Mr. Hardwick
Mr. Maday indicated his vote was for Mr. Hardwick
Mr. Mitchell indicated his vote was for Mr. Hardwick

Mr. Hardwick was elected as Vice-Chairman by a roll call vote of 5-0. "YES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Mr. Yannuzzi requested nominations for Secretary.

Mr. Yannuzzi nominated Mr. Maday.
Second by: Mr. Delaney.
No other nominations.

Vote for Secretary was indicated in Roll Call.

Roll Call Vote:

Mr. Yannuzzi indicated his vote was for Mr. Maday
Mr. Hardwick indicated his vote was for Mr. Maday
Mr. Delaney indicated his vote was for Mr. Maday
Mr. Maday indicated his vote was for Mr. Maday
Mr. Mitchell indicated his vote was for Mr. Maday

Mr. Maday was elected as Secretary by a roll call vote of 5-0. "YES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Mr. Yannuzzi requested nominations for Treasurer.

Mr. Yannuzzi nominated Mr. Delaney.

Second by: Mr. Mitchell.

No other nominations.

Vote for Treasurer was indicated in Roll Call.

Roll Call Vote:

Mr. Yannuzzi indicated his vote was for Mr. Mitchell

Mr. Hardwick indicated his vote was for Mr. Mitchell

Mr. Delaney indicated his vote was for Mr. Mitchell

Mr. Maday indicated his vote was for Mr. Mitchell

Mr. Mitchell indicated his vote was for Mr. Mitchell

Mr. Delaney was elected as Treasurer by a roll call vote of 5-0. "YES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Mr. Yannuzzi requested nominations for Assistant Secretary/Treasurer.

Mr. Yannuzzi nominated Mr. Mitchell.

Second By: Mr. Hardwick.

No other nominations.

Vote for Secretary/Treasurer was indicated in Roll Call.

Roll Call Vote:

Mr. Yannuzzi indicated his vote was for Mr. Delaney

Mr. Hardwick indicated his vote was for Mr. Delaney

Mr. Delaney indicated his vote was for Mr. Delaney

Mr. Maday indicated his vote was for Mr. Delaney

Mr. Mitchell indicated his vote was for Mr. Delaney

Mr. Mitchell was elected as Secretary/Treasurer by a roll call vote of 5-0. "YES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Public Input

None.

Regular Meeting

Motion was made to ratify the minutes of the Authority meeting held on December 16, 2025.

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

LCFPA Activities/Projects

- A. Staff Activities/Project
- B. Board Activities/Project

Bills and Communications

Motion was made to approve the payment of the bills as presented.

Motion by: Mr. Hardwick

Second by: Mr. Maday

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Report of the Treasurer

Motion was made to submit the report of the Treasurer into the record as stated.

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

New Business

Levee Fee Update.

Motion was made to approve Change Order No. 6 in the amount \$49,120.00 to Gottstein Contracting Corporation, 39 Elm Road, Humboldt Industrial Park, Hazleton PA on the "Levee Maintenance Garage Expansion Project". This change order covers out of scope work from the base bid documents and includes:

- \$10,645.00 to regrade the floor in the larger addition due to a change in floor pitch.
- \$38,475.00 to fit-out staff breakroom.

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Motion was made to approve the "Proposal for Engineering Design of Levee Slope Failure Remediation" from Verdantas, 613 Baltimore Ave, Suite 3000, Wilkes-Barre, in the not to exceed amount of \$59,700.00.

Motion by: Mr. Delaney

Second by: Mr. Hardwick

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Motion was made to approve the distribution of 2025 end of year deferred compensation to staff as follows:

- Peter Bacumpas; \$2,000.00
- Laura Holbrook; \$2,000.00
- Kayla Roselle; \$1,500.00
- Deana Prochaska; \$ 1,250.00

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

On the question:

Mr. Hardwick: Deferred compensation is typically used to recognize efforts that go above and beyond normal responsibilities. I believe this is one of those cases. Over the past year, in anticipation of Chris's retirement, there was a significant push to cross-train staff, along with a considerable amount of additional activity across the street. I want to be clear that my support for this is based on those efforts and activities. This is not something we do as a standard practice every year, but rather a recognition of the extra work and commitment demonstrated by the staff.

Mr. Maday: Agreed.

Motion was made to authorize Deana Prochaska, Administrative Assistant (existing authorized signer), and Laura Holbrook, Deputy Director, as signers on all Luzerne County Flood Protection Authority deposit accounts held at Northwest Bank, 118 Main Street, Luzerne, PA 18709, due to the retirement of Christopher J. Belleman.

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Motion was made to hire and promote Laura Holbrook, CFM, as LCFPA Executive Director at an annual salary of \$92,500.

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a Roll Call Vote of 5-0. "YES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Motion was made to approve consulting agreement with Christopher J. Belleman, P.E., Kingston, PA.

Motion by: Mr. Yannuzzi

Second by: Mr. Delaney

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

The LCFPA Board held an executive session following its January 20th, 2026, regular meeting.

Next Regular Meeting

February 17, 2026 at 1:00p.m.
1989 Wyoming Ave
Forty Fort, PA 18704

Adjourn

Motion was made to adjourn the January 20, 2026 meeting of the Luzerne County Flood Protection Authority Board.


Motion by: Mr. Maday

Second by: Mr. Yannuzzi

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Meeting adjourned at 1:39 P.M.

Respectfully submitted,



Deana Prochaska
Recording Secretary