

LUZERNE COUNTY FLOOD PROTECTION AUTHORITY AGENDA

January 20, 2026
1:00 p.m.

- I. Call to Order the January 20, 2026 meeting
- II. Re-Organization; Election of Officers
- III. Public Input for Agenda Items
- IV. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held December 16, 2025.

- V. LCFPA Activities/Projects
 - a. Staff Activities/Projects
 - b. Board Activities/Projects

- VI. Bills and Communications

Ratify and confirm the payment of the following vouchers from December 13, 2025 thru January 16, 2026 (see attached):

- Operations Fund (Luzerne Bank);
- Levee Raising Project Fund (Luzerne Bank);
- Restricted Capital Projects Fund (Luzerne Bank);

- VII. Report of the Treasurer

Reconciled Bank Balances as of December 31, 2025:

	<u>Dec 31, 2025</u>	<u>Nov 30, 2025</u>	<u>Dec 31, 2024</u>
Operations Fund (Levee Fee)			
<i>Northwest Bank</i>	\$2,488,062.94	\$2,633,168.93	\$2,786,638.41
<i>Northwest Bank- Beautification</i>	\$16,900.16	\$16,850.07	\$15,111.77
 Restricted Capital Exp. Fund			
<i>Northwest Bank</i>	\$797,202.82	\$1,008,573.90	\$1,453,649.28
<i>Northwest Bank- Grant Fund</i>	\$167.46	\$166.96	\$161.33
 Restricted Levee Raising Fund			
<i>Northwest Bank</i>	\$697,824.19	\$716,456.62	\$919,357.59
 US Bank – Escrow Funds			
Federal Escrow Fund	\$10,454.38	\$10,424.17	\$181,563.73
Commonwealth Escrow Fund	\$1,249,950.28	\$1,246,337.28	\$2,848,590.41

VIII. New Business

1. Levee Fee Update
2. Request motion to approve Change Order No. 6 in the amount \$49,120.00 to Gottstein Contracting Corporation, 39 Elm Road, Humboldt Industrial Park, Hazleton PA on the "Levee Maintenance Garage Expansion Project". This change order covers out of scope work from the base bid documents and includes:
 - a. \$10,645.00 to regrade the floor in the larger addition due to a change in floor pitch.
 - b. \$38,475.00 to fit-out staff breakroom.
3. Request motion to approve the "Proposal for Engineering Design of Levee Slope Failure Remediation" from Verdantas, 613 Baltimore Ave, Suite 3000, Wilkes-Barre, in the not to exceed amount of \$59,700.00.
4. Request motion to approve the distribution of 2025 end of year deferred compensation to staff as follows:
 - Peter Bacumpas; \$2,000.00
 - Laura Holbrook: \$2,000.00
 - Kayla Roselle; \$1,500.00
 - Deana Prochaska; \$ 1,250.00
5. Request motion to authorize Deana Prochaska, Administrative Assistant (existing authorized signer), and Laura Holbrook, Deputy Director, as signers on all Luzerne County Flood Protection Authority deposit accounts held at Northwest Bank, 118 Main Street, Luzerne, PA 18709, due to the retirement of Christopher J. Belleman.
6. Motion to hire Laura Holbrook, CFM, as LCFPA Executive Director at an annual salary of \$92,500.
7. Motion to approve consulting agreement with Christopher J. Belleman, P.E., Kingston, PA.

IX. Next Regular Meeting:

February 17, 2026 at 1:00 p.m.
1989 Wyoming Ave
Forty Fort, PA 18704

X. Adjourn/Recess