

**LUZERNE COUNTY**  
**FLOOD PROTECTION AUTHORITY**  
**AGENDA**  
**May 20, 2025**  
**1:00 p.m.**

I. Call to Order the May 20, 2025 meeting

II. Public Input

III. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held April 22, 2025.

IV. LCFPA Activities/Projects

- a. Staff Activities/Projects
- b. Board Activities/Projects

V. Bills and Communications

Ratify and confirm the payment of the following vouchers from April 19, 2025 thru May 16, 2025 (see attached):

- Operations Fund (Luzerne Bank);
- Levee Raising Project Fund (Luzerne Bank);
- Restricted Capital Projects Fund (Luzerne Bank);

VI. Report of the Treasurer

Reconciled Bank Balances as of April 30, 2025:

	<u>April 30, 2025</u>	<u>Mar 31, 2025</u>	<u>April 30, 2024</u>
<b>Operations Fund (Levee Fee)</b>			
<i>Luzerne Bank</i>	\$2,914,294.91	\$2,476,103.43	\$2,524,639.76
<i>Luzerne Bank- Beautification</i>	\$15,378.99	\$15,235.29	\$15,434.16
<b>Restricted Capital Exp. Fund</b>			
<i>Luzerne Bank</i>	\$1,368,103.95	\$1,473,354.22	\$817,924.86
<i>Luzerne Bank- Grant Fund</i>	\$163.33	\$162.82	\$157.34
<b>Restricted Levee Raising Fund</b>			
<i>Luzerne Bank</i>	\$382,989.81	\$400,225.27	\$1,121,670.36
<b>US Bank – Escrow Funds</b>			
<i>Federal Escrow Fund</i>	\$183,943.22	\$183,349.84	\$176,001.51
<i>Commonwealth Escrow Fund</i>	\$2,807,402.83	\$2,798,317.89	\$3,474,671.89

**I. New Business**

1. 2024 Levee Fee Update (FINAL)
2. 2025 Levee Fee Update
3. Request motion to approve Cost Amendment No. 3 in the amount \$40,000 to an existing agreement with Verdantas LLC, 610 Baltimore Drive, Wilkes-Barre, PA for their construction administration services on the “Wyoming Valley Pump Stations Electronic Controls Upgrade Project”. The not-to-exceed cost increase is due to additional coordination required for submittal reviews, Factory Acceptance Testing (FAT) coordination with the contractor, and anticipated remaining construction admin services.
4. Request motion to Authorize the solicitor to file an appeal of the decision by the Office of Open Records in *Pinero v. LCFPA*, Docket No. AP2025-0720, to the Court of Common Pleas of Luzerne County”
5. Request motion to approve updated “*Luzerne County Flood Protection Authority’s Personnel Policy*”, effective May 20, 2025. The policy has been updated to incorporate changes made to Chapter 5, Paid and Unpaid time off, Section 5.2 Vacation.
6. Request motion to approve “Operations and Maintenance Agreement, Stormwater Management Best Management Practices” with the Borough of Forty Fort for the LCFPA Stormwater Bio-Retention Basin Project.

**II. Next Regular Meeting:**  
June 17, 2025 at 1:00 p.m.  
1989 Wyoming Ave  
Forty Fort, PA 18704

**III. Adjourn/Recess**