

LUZERNE COUNTY FLOOD PROTECTION AUTHORITY AGENDA

February 18, 2025
1:00 p.m.

I. Call to Order the February 18, 2025 meeting

II. Public Input

III. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held January 21, 2025.

IV. LCFPA Activities/Projects

- a. Staff Activities/Projects
- b. Board Activities/Projects

V. Bills and Communications

Ratify and confirm the payment of the following vouchers from January 18, 2025 thru February 14, 2025 (see attached):

- Operations Fund (Luzerne Bank);
- Levee Raising Project Fund (Luzerne Bank);
- Restricted Capital Projects Fund (Luzerne Bank);

VI. Report of the Treasurer

Reconciled Bank Balances as of January 31, 2025:

Operations Fund (Levee Fee)	<u>Jan 31, 2025</u>	<u>Dec 31, 2024</u>	<u>Jan 31, 2024</u>
<i>Luzerne Bank</i>	\$2,672,412.24	\$2,786,638.41	\$2,430,592.37
<i>Luzerne Bank- Beautification</i>	\$15,141.80	\$15,111.77	\$8,599.04
 Restricted Capital Exp. Fund			
<i>Luzerne Bank</i>	\$1,475,373.19	\$1,453,649.28	\$747,969.23
<i>Luzerne Bank- Grant Fund</i>	\$161.88	\$161.33	\$155.97
 Restricted Levee Raising Fund			
<i>Luzerne Bank</i>	\$843,323.89	\$919,357.59	\$1,238,533.76
 US Bank – Escrow Funds			
<i>Federal Escrow Fund</i>	\$182,180.91	\$181,563.73	\$173,888.54
<i>Commonwealth Escrow Fund</i>	\$2,780,447.33	\$2,848,590.41	\$3,529,811.79

VII. New Business

1. 2024 Levee Fee Update.
2. Request motion to award the 2025 season herbicide order to Arborchem Products, 941 Nixon Drive, Mechanicsburg, PA in the amount \$10,920.98. Four (4) quote requests were solicited and the Arborchem price was the lowest responsible quote submitted. This order complements the Authority's existing inventory of herbicides.
3. Request motion to approve Occupancy License Agreement (OLA) 23-4 with Joe Amato Properties, 272 East End Centre, Wilkes-Barre, PA in support of its property A&A Self Storage, 1000 Exeter Avenue, Exeter, PA. Their request is to install and maintain a 24 feet wide driveway (approx. 450 sf) on the Authority owned Parcel No. 23E-1 identified as PIN #16-E11-00A-002. The annual lease amount is \$250.00 in accordance with a Resolution adopted by the LCFPA on November 14, 2002, and amended on January 17, 2017. The lease fee is subject to an annual increase of 2.5%.
4. Request motion to approve an "*Agreement for the Grant of Perpetual Easement*" between the LCFPA and the County of Luzerne, Luzerne County Courthouse, 200 N. River Street, Wilkes-Barre, PA. In support of the ARPA-approved project "*Levee Maintenance Garage Expansion*", the LCFPA is requesting a 1.88-acre perpetual easement on County-owned land that surrounds the existing levee maintenance garage located at 15 Camryn Way, Forty Fort. The identified County-owned land is PIN #21-F10-00A-08A and consists of approx. 95 acres.

VIII. Next Regular Meeting:

March 18, 2025 at 1:00 p.m.
1989 Wyoming Ave
Forty Fort, PA 18704

IX. Adjourn/Recess