



Luzerne County Flood Protection Authority
1989 Wyoming Avenue
Forty Fort, PA 18704

Minutes
December 17, 2024 Regular Session

Call to Order

On December 17, 2024, at 1:09 P.M., the Luzerne County Flood Protection Authority Board convened their regular monthly meeting at the Luzerne County Flood Protection Authority Administrative Offices, 1989 Wyoming Ave, Forty Fort. It was noted that all meetings are electronically recorded.

Mr. Yannuzzi, Chairman, called to order the December 17, 2024 meeting.

Pledge of Allegiance and Moment of Silence

Present

Mr. Dominic Yannuzzi, P.E., Chairman
Mr. William Hardwick
Mr. Jay Delaney
Mr. John Maday
Mr. Coray Mitchell

Also Present

Christopher Belleman, PE, Executive Director
Jeffrey Rockman, Esq., Slusser Law Firm
Amy Grevera, CPA, Grevera and Associates
Laura Holbrook, LCFPA Deputy Director
Deana Prochaska, LCFPA Administrative Assistant (Recording Secretary)
Kayla Roselle, LCFPA Project Engineer
Mr. James Moore, Greenman-Pedersen Inc. (GPI)

Public Input

None.

Regular Meeting

Motion was made to ratify the minutes of the Authority meeting held on November 19, 2024.

Motion by: Mr. Yannuzzi

Second by: Mr. Delaney

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

LCFPA Activities/Projects

- A. Staff Activities/Project
- B. Board Activities/Project

Bills and Communications

Motion was made to approve the payment of the bills as presented.

Motion by: Mr. Hardwick

Second by: Mr. Maday

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Report of the Treasurer

Motion was made to submit the report of the Treasurer into the record as stated.

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

New Business

2024 Levee Fee Collections Update.

Motion was made to approve the 2025 LCFPA Board meeting dates.

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

On the question:

Mr. Hardwick: I think every one of us sitting on this board has had scheduling conflicts and could only be here for a short time. This is one of the few boards I sit on that meets in the middle of the day. I'm not advocating for anything different, but maybe we should give some consideration in the coming year for something other than 1:00pm. It's our volunteer time whether it's 1 o'clock or 5 o'clock, I am just saying if we want to make sure we have the time necessary to put forth the meeting that we might want to consider the time slot going forward. Just throwing that out there.

Mr. Belleman: In the past we have gone to other locations and had evening meetings, to try and allow members of the public to attend who are just getting off work.

Mr. Hardwick: Sounds good, just a thought.

Motion was made to approve the 2025 LCFPA staff holiday schedule.

Motion by: Mr. Hardwick

Second by: Mr. Yannuzzi

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Motion was made to approve 4% raises to non-union employees for 2025 as included in the 2025 Operations Fund budget.

Motion by: Mr. Delaney

Second by: Mr. Yannuzzi

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Motion was made to approve the proposed 2025 budgets for the following LCFPA funds:

- a) Operations Fund
- b) Restricted Capital Projects Fund
- c) Wyoming Valley Levee Raising Project Fund

Motion by: Mr. Yannuzzi

Second by: Mr. Delaney

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Motion was made to approve the land transfer of 1.99 acres from UGI Electric Utilities Inc., One UGI Center, Wilkes-Barre PA, to the Luzerne County Flood Protection Authority at no cost. The 1.99 acres consist of the seepage berm on the protected side of the Hanover levee which the Authority currently has no legal interest. UGI Electric Utilities will carve out a 50' wide transmission easement out of the 1.99 acres to enable the utility continued operation and maintenance of the existing overhead transmission line. In return, the Authority will convert four (4) existing Occupancy License Agreements with UGI Electric to perpetual easements with no annual cost.

Motion by: Mr. Yannuzzi

Second by: Mr. Hardwick

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Motion was made to begin humane and diplomatic evacuation on the occupied camper and unoccupied buildings and property on the authority land in Plymouth Township.

Motion by: Mr. Yannuzzi

Second by: Mr. Hardwick

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Presentation by James Moore, Greenman-Pederson Inc (GPI), on the Duryea levee rehabilitation design status and proposed Amendment #1 to the existing agreement.

The LCFPA Board met for an executive session following the December 17th meeting to discuss contracts.

Next Regular Meeting

January 21, 2025 at 1:00p.m.

1989 Wyoming Ave

Forty Fort, PA 18704

Adjourn

Motion was made to adjourn the December 17, 2024 meeting of the Luzerne County Flood Protection Authority Board.

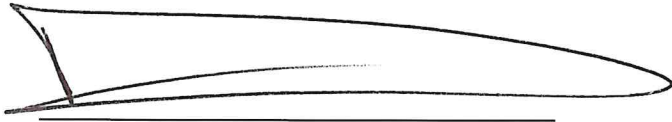
Motion by: Mr. Hardwick

Second by: Mr. Yannuzzi

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, DELANEY, MADAY, MITCHELL.

Meeting adjourned at 2:15 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Deana Prochaska', written over a horizontal line.

Deana Prochaska
Recording Secretary