



**Luzerne County Flood Protection Authority**  
1989 Wyoming Avenue  
Forty Fort, PA 18704

**Minutes**  
**May 21, 2024 Regular Session**

**Call to Order**

On May 21, 2024, at 1:02 P.M., the Luzerne County Flood Protection Authority Board convened their regular monthly meeting at the Luzerne County Flood Protection Authority's new Downstream Levee Maintenance Facility, 398 Delaney St., Hanover Twp, PA. It was noted that all meetings are electronically recorded.

Mr. Yannuzzi, Chairman, called to order the May 21, 2024 meeting.

**Pledge of Allegiance and Moment of Silence**

**Present**

Mr. Dominic Yannuzzi, P.E., Chairman  
Mr. William Hardwick  
Mr. Jay Delaney  
Mr. John Maday

**Also Present**

Christopher Belleman, P.E., Executive Director  
James Brando, Esq., Slusser Law Firm, LCFPA Solicitor  
Amy Grevera, CPA, Grevera and Associates, LCFPA Accountant  
Laura Holbrook, Deputy Director  
Deana Prochaska, Administrative Assistant (Recording Secretary)  
Kayla Roselle, LCFPA Project Engineer  
Eric Mark, Reporter, Citizens Voice  
Jen Andes, Reporter, Times-Leader

**Public Input**

None.

**Regular Meeting**

**Motion was made to ratify the minutes of the Authority meeting held on April 16, 2024.**

Motion by: Mr. Delaney

Second by: Mr. Hardwick

Motion passed by a vote of 4-0. "AYES" – YANNUZZI, HARDWICK, MADAY, DELANEY.

**LCFPA Activities/Projects**

- A. Staff Activities/Project
- B. Board Activities/Project

### **Bills and Communications**

**Motion was made to approve the payment of the bills as presented.**

Motion by: Mr. Hardwick

Second by: Mr. Yannuzzi

Motion passed by a vote of 4-0. "AYES" – YANNUZZI, HARDWICK, MADAY, DELANEY.

### **Report of the Treasurer**

**Motion was made to submit the report of the Treasurer into the record as stated.**

Motion by: Mr. Hardwick

Second by: Mr. Delaney

Motion passed by a vote of 4-0. "AYES" – YANNUZZI, HARDWICK, MADAY, DELANEY.

### **New Business**

#### **2024 Levee Fee Collections Update.**

**Motion was made to award the contract for the "Wyoming Valley Pump Stations Electronic Controls Upgrade" to Pro-Tech Systems Group Inc., 123 E. Waterloo Road, Akron, OH in the amount \$1,040,700.00. This project was initially advertised on PennBid and the bids were rejected due to the anticipated construction costs being greater than budgetary expectations. The project scope of work was subsequently revised, and the project re-bid. This project was identified for reimbursement under our ARPA grant award.**

Motion by: Mr. Hardwick

Second by: Mr. Delaney?

Motion passed by a vote of 4-0. "AYES" – YANNUZZI, HARDWICK, MADAY, DELANEY.

**Motion was made to reject the three (3) bids submitted for the "Forty Fort Levee Maintenance Facility Expansion" due to the anticipated construction costs being greater than budgetary expectations. The facility scope of work will be revised and the project re-bid. This project was identified for reimbursement under our ARPA grant award.**

Motion by: Mr. Yannuzzi

Second by: Mr. Hardwick

Motion passed by a vote of 4-0. "AYES" – YANNUZZI, HARDWICK, MADAY, DELANEY.

**Motion was made to award the contract for the "Security Alarm Installation, Monitoring, Maintenance, and Service" to Hillman Security & Fire Technologies, 398 Marion Street, Luzerne, PA in the amount of \$10,140.20 as follows:**

- 1. Administration Building, 1989 Wyoming Avenue, Forty Fort; Alarms (\$1,915.00); Monitoring (\$383.40/annual).**
- 2. Kirby Park Multi-Use Facility, Wilkes-Barre: Alarms (\$2,125.00); Monitoring (\$383.40/annual).**
- 3. Delaney Street Building, Hanover Township: Alarms (\$4,950.00); Monitoring (\$383.40/annual).**

**Approval of the agreement was made contingent upon confirmation with Luzerne County 911 on the Kirby Park address. This was done and the address is 298 Kirby Park Road, Wilkes-Barre, PA. This project was identified for reimbursement under our ARPA grant award.**

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a vote of 4-0. "AYES" – YANNUZZI, HARDWICK, MADAY, DELANEY.

**Motion was made to award the contract for transformer oil testing and report deliverable to Wrights Electric LLC, 1217 Woodstock Drive, Saylorsburg, PA in the amount \$11,749.63. There are 27 transformers in service in our electrical distribution system with 1 spare.**

Motion by: Mr. Delaney

Second by: Mr. Yannuzzi

Motion passed by a vote of 4-0. "AYES" – YANNUZZI, HARDWICK, MADAY, DELANEY.

**Motion was made to award the 2024 season herbicide order to Arborchem Products, 941 Nixon Drive, Mechanicsburg, PA in the amount of \$12,341.30. Three (3) other vendors offered "no bid" on our quote request. This order complements the Authority's existing inventory of herbicides.**

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a vote of 4-0. "AYES" – YANNUZZI, HARDWICK, MADAY, DELANEY.

**On the question:**

**Mr. Hardwick:** So, it is our materials, and they are doing the applications?

**Mr. Belleman:** No, our levee technicians who are certified applicators spray the herbicides. We have to purchase the herbicide chemicals.

**Mr. Hardwick:** Ok, thank you.

**Motion was made to approve the "Preliminary Engineering Reimbursement Agreement" with Norfolk Southern Railway Company (NSR), 650 West Peachtree Street NW, Atlanta, GA for proposed modifications at three (3) public crossings where the levee crosses NSR right-of-way in the Municipality of Kingston, Edwardsville Borough, and the City of Wilkes-Barre.**

**Approval of the agreement was made contingent upon a cursory review by the PA PUC on the reasonableness of the anticipated \$43K costs.**

Motion by: Mr. Yannuzzi

Second by: Mr. Delaney

Motion passed by a vote of 4-0. "AYES" – YANNUZZI, HARDWICK, MADAY, DELANEY.

**Next Regular Meeting**

June 18, 2024 at 1:00p.m.

1989 Wyoming Ave

Forty Fort, PA 18704

6.11.24

**Adjourn**

**Motion was made to adjourn the May 21, 2024 meeting of the Luzerne County Flood Protection Authority Board.**

Motion by: Mr. Hardwick

Second by: Mr. Delaney

Motion passed by a vote of 4-0. "AYES" – YANNUZZI, HARDWICK, MADAY, DELANEY.

Meeting adjourned at 1:28 P.M.

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Respectfully submitted,



Deana Prochaska  
Recording Secretary