

# LUZERNE COUNTY FLOOD PROTECTION AUTHORITY

## AGENDA

**June 18, 2024**  
1:00 p.m.

I. Call to Order the June 18, 2024 meeting

II. Public Input

III. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held May 21, 2024.

IV. LCFPA Activities/Projects

- a. Staff Activities/Projects
- b. Board Activities/Projects

V. Bills and Communications

Ratify and confirm the payment of the following vouchers from May 18, 2024, thru June 14, 2024 (see attached):

- Operations Fund (Luzerne Bank);
- Levee Raising Project Fund (Luzerne Bank);
- Restricted Capital Projects Fund (Luzerne Bank);

VI. Report of the Treasurer

Reconciled Bank Balances as of May 31, 2024

:

	<u>May 31, 2024</u>	<u>April 30, 2024</u>	<u>May 31, 2023</u>
<b>Operations Fund (Levee Fee)</b>			
<i>Luzerne Bank</i>	\$3,381,425.05	\$2,524,639.76	\$2,299,117.73
<i>Luzerne Bank- Beautification</i>	\$16,399.03	\$15,434.16	\$7,115.87
<b>Restricted Capital Exp. Fund</b>			
<i>Luzerne Bank</i>	\$752,993.28	\$817,924.86	\$175,661.00
<i>Luzerne Bank- Grant Fund</i>	\$157.87	\$157.34	\$152.61
<b>Restricted Levee Raising Fund</b>			
<i>Luzerne Bank</i>	\$1,062,121.65	\$1,121,670.36	\$1,558,709.95
<i>FNCB</i>	\$ -	\$-	\$ 504,111.22
<b>US Bank – Escrow Funds</b>			
Federal Escrow	\$176,734.06	\$176,001.51	\$168,277.37
Commonwealth Escrow	\$3,489,183.16	\$3,474,671.89	\$4,147,869.56

## **VII. New Business**

1. 2024 Levee Fee Collections Update.
2. Request motion to approve the hiring of David Murray, 40 Krych Street, Kingston for the position of Levee Maintenance Technician at the starting rate of \$18.00/hr. (\$37,440.00 annually) in accordance with the current collective bargaining agreement. The position became vacant due to the resignation of Brandon Schmidt, whose last workday was May 10.
3. Request motion to approve Amendment #2 to the existing agreement with Borton-Lawson Engineering LLC (Verdantas), 613 Baltimore Drive, Wilkes-Barre, for design modification services on the "*Wyoming Valley Pump Stations Electronic Controls System Upgrade*" in the estimated amount \$44,000. This project was initially advertised on PennBid and the bids were rejected due to the anticipated construction costs being greater than budgetary expectations. The control panel design, drawings, and technical specifications were revised to reduce the construction costs and the project rebid. This project was identified for reimbursement under our ARPA grant award.
4. Request motion to approve the drafting of a new master occupancy license agreement with UGI Electric to replace four (4) existing occupancy license agreements (OLAs) #4-3, 4-15, 4-25, and 23-1, with \$0 annual lease fee, in consideration of UGI Electric's subdivision and transfer of ownership of PIN #25-I8-00A-002-000 at no cost. This parcel is located in Hanover Township and contains 1.99 acres of a levee seepage berm that was installed as part of the levee raising project. UGI Electric will draft the deed transfer and a perpetual easement for their overhead power lines to cross our new property.
5. Request motion to approve the drafting of an access easement with Brennan Electric Inc., 94 Plymouth Street, Edwardsville to cross their lands and gate (PIN #18-G9S4-010-14B-000) to access LCFPA lands located behind our Woodward Pump Station. The LCFPA has had an informal arrangement with Brennan to cross their land for years. Brennan is exploring the sale of the property.
6. 2024 Atlantic Hurricane Season Outlook.

## **VIII. Next Regular Meeting:**

July 16, 2024 at 1:00 p.m.  
1989 Wyoming Ave  
Forty Fort, PA 18704

## **IX. Adjourn/Recess**