

# LUZERNE COUNTY FLOOD PROTECTION AUTHORITY AGENDA May 21, 2024 1:00 p.m.

I. Call to Order the May 21, 2024 meeting

II. Public Input

III. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held April 16, 2024.

IV. LCFPA Activities/Projects

- a. Staff Activities/Projects
- b. Board Activities/Projects

V. Bills and Communications

Ratify and confirm the payment of the following vouchers from April 13, 2024, thru May 17, 2024 (see attached):

- Operations Fund (Luzerne Bank);
- Levee Raising Project Fund (Luzerne Bank);
- Restricted Capital Projects Fund (Luzerne Bank);

VI. Report of the Treasurer

Reconciled Bank Balances as of April 30, 2024

:

	<u>Apr 30, 2024</u>	<u>Mar 31, 2024</u>	<u>Apr 30, 2023</u>
<b>Operations Fund (Levee Fee)</b>			
<i>Luzerne Bank</i>	\$2,524,639.76	\$2,271,914.98	\$1,961,992.42
<i>Luzerne Bank- Beautification</i>	\$15,434.16	\$9,397.63	\$5,843.22
 <b>Restricted Capital Exp. Fund</b>			
<i>Luzerne Bank</i>	\$817,924.86	\$1,009,840.52	\$347,254.45
<i>Luzerne Bank- Grant Fund</i>	\$157.34	\$156.86	\$152.19
 <b>Restricted Levee Raising Fund</b>			
<i>Luzerne Bank</i>	\$1,121,670.36	\$1,134,349.30	\$1,631,693.31
<i>FNCB</i>	\$ -	\$-	\$ 503,559.51
 <i>US Bank:</i>			
Federal Escrow Fund	\$176,001.51	\$175,295.78	\$167,614.88
Commonwealth Escrow Fund	\$3,474,671.89	\$3,460,700.82	\$4,147,869.56

## VII. New Business

1. 2024 Levee Fee Collections Update.
2. Request motion to award the contract for the “*Wyoming Valley Pump Stations Electronic Controls Upgrade*” to \_\_\_\_\_ . This project was initially advertised on PennBid and the bids were rejected due to the anticipated construction costs being greater than budgetary expectations. The project scope of work was subsequently revised and the project rebid. This project was identified for reimbursement under our ARPA grant award.
3. Request motion to reject the three (3) bids submitted for the “*Forty Fort Levee Maintenance Facility Expansion*” due to the anticipated construction costs being greater than budgetary expectations. This project was identified for reimbursement under our ARPA grant award.
4. Request motion to award the contract for the “*Security Alarm Installation, Monitoring, Maintenance, and Service*” to Hillman Security & Fire Technologies, 398 Marion Street, Luzerne, PA in the amount \$10,140.20 as follows:
  1. Administration Building, 1989 Wyoming Avenue, Forty Fort ; Alarms (\$1,915.00); Monitoring (\$383.40/annual)
  2. Kirby Park Multi-Use Facility, Kingston: Alarms (\$2,125.00); Monitoring (\$383.40/annual)
  3. Delaney Street Building, Hanover Township: Alarms (\$4,950.00); Monitoring (\$383.40/annual)

This project was advertised in the Citizens Voice and the recommendation is the sole responsible bidder. This project was identified for reimbursement under our ARPA grant award.
5. Request motion to award the contract for transformer oil testing and report deliverable to Wrights Electric LLC, 1217 Woodstock Drive, Saylorsburg, PA in the amount \$11,749.63. There are 27 transformers in service in our electrical distribution system with 1 spare.
6. Request motion to award the 2024 season herbicide order to Arborchem Products, 941 Nixon Drive, Mechanicsburg, PA in the amount \$12,341.30. Three (3) other vendors offered “no bid” on our quote request. This order complements the Authority’s existing inventory of herbicides.
7. Request motion to approve the “*Preliminary Engineering Reimbursement Agreement*” with Norfolk Southern Railway Company (NSR), 650 West Peachtree Street NW, Atlanta, GA for proposed modifications at three (3) public crossings where the levee crosses NSR right-of-way in the Municipality of Kingston, Edwardsville Borough, and the City of Wilkes-Barre.

**VIII. Next Regular Meeting:**

June 18, 2024 at 1:00 p.m.  
1989 Wyoming Ave  
Forty Fort, PA 18704

**IX. Adjourn/Recess**