

LUZERNE COUNTY FLOOD PROTECTION AUTHORITY AGENDA

February 20, 2024
1:00 p.m.

I. Call to Order the February 20, 2024 meeting

II. Public Input

III. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held January 16, 2024.

IV. LCFPA Activities/Projects

- a. Staff Activities/Projects
- b. Board Activities/Projects

V. Bills and Communications

Ratify and confirm the payment of the following vouchers from January 13, 2024, thru February 16, 2024 (see attached):

- Operations Fund (Luzerne Bank);
- Levee Raising Project Fund (Luzerne Bank);
- Restricted Capital Projects Fund (Luzerne Bank);

VI. Report of the Treasurer

Reconciled Bank Balances as of January 31, 2024

:

	<u>Jan 31, 2024</u>	<u>Dec 31, 2023</u>	<u>Jan 31, 2023</u>
Operations Fund (Levee Fee)			
<i>Luzerne Bank</i>	\$2,430,592.37	\$2,498,153.91	\$1,971,371.07
<i>Luzerne Bank- Beautification</i>	\$8,599.04	\$8,576.92	\$5,815.22
Restricted Capital Exp. Fund			
<i>Luzerne Bank</i>	\$747,969.23	\$881,220.71	\$344,701.40
<i>Luzerne Bank- Grant Fund</i>	\$155.97	\$155.55	\$267,895.24
Restricted Levee Raising Fund			
<i>Luzerne Bank</i>	\$1,238,533.76	\$1,562,548.69	\$1,697,956.76
<i>FNCB</i>	\$ -	\$-	\$ 501,978.89
<i>US Bank:</i>			
Federal Escrow Fund	\$173,888.54	\$173,162.16	\$165,863.75
Commonwealth Escrow Fund	\$3,529,811.79	\$3,515,817.75	\$4,156,822.74

VII. New Business

1. 2023 Levee Fee Collections Update.
2. Request motion to approve the updated job description for “Deputy Director”.
3. Request motion to approve the updated job description for “Project Engineer”.
4. Request motion to approve the promotion of Laura Holbrook from “Mitigation and Outreach Specialist” to “Deputy Director” at an annual salary of \$63,000.00.
5. Request motion to approve the Luzerne County Flood Protection Authority to apply with the Pennsylvania Public Utility Commission (PUC) to formally and officially create three (3) public crossings on right-of-way currently owned by the Norfolk Southern Railway Company. The locations are as follows:
 - At-grade crossing atop the levee crest in Edwardsville adjacent to Kirby Park;
 - Where the levee passes beneath the railroad bridge in Kingston near the Kingston Public Works facility;
 - Where the levee access ramp passes beneath the railroad bridge in Wilkes-Barre near the end of Riverside Drive.
6. Edwardsville homeless encampment discussion.
7. Request motion to approve 3% raises for 2024 to professional staff as follows (provided in adopted Operations Fund budget):
 - Christopher Belleman: from \$93,097.30 to \$95,890.22
 - Peter Bacumpas: from \$62,862.66 to \$64,748.54
 - Deana Prochaska: from \$31,499.52 to \$32,448.00.

VIII. Next Regular Meeting:

March 19, 2024 at 1:00 p.m.
1989 Wyoming Ave
Forty Fort, PA 18704

IX. Adjourn/Recess