

LUZERNE COUNTY FLOOD PROTECTION AUTHORITY AGENDA April 18, 2023 1:00 p.m.

I. Call to Order the April 18, 2023 meeting

II. Public Input

III. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held March 21, 2023.

IV. LCFPA Activities/Projects

- a. Staff Activities/Projects
- b. Board Activities/Projects

V. Bills and Communications

Ratify and confirm the payment of the following vouchers from March 18, 2023 thru April 14, 2023 (see attached):

- Operations Fund (Luzerne Bank);
- Levee Raising Project Fund (Luzerne Bank & FNCB Bank);
- Restricted Capital Projects Fund (Luzerne Bank);

VI. Report of the Treasurer

Reconciled Bank Balances as of March 31, 2023:

	<u>Mar 31, 2023</u>	<u>Feb 28, 2023</u>	<u>Mar 31, 2022</u>
Operations Fund (Levee Fee)			
<i>Luzerne Bank</i>	\$1,801,572.03	\$1,870,898.81	\$1,792,732.73
<i>Luzerne Bank- Beautification</i>	\$5,826.62	\$5,820.00	\$468.00
 Restricted Capital Exp. Fund			
<i>Luzerne Bank</i>	\$367,606.15	361,290.79	\$678,945.18
<i>Luzerne Bank-FEMA Grant</i>	\$41,770.57	\$41,671.24	\$166,605.64
 Restricted Levee Raising Fund			
<i>Luzerne Bank</i>	\$1,696,760.66	\$1,699,305.82	\$1,685,836.45
<i>FNCB</i>	\$503,026.16	\$502,475.64	\$ 500,103.77
 <i>US Bank:</i>			
Federal Escrow Fund	\$167,008.26	\$166,409.55	\$163,162.98
Commonwealth Escrow Fund	\$4,133,653.45	\$4,119,613.31	\$4,545,359.87

VII. New Business

1. 2022 Levee Fee Collections Update (FINAL).
2. Request motion to approve a listing contract with Hinerfeld Commercial Real Estate, 769 Keystone Industrial Park Road, Throop, PA to market our vacant space at the Command Center and help secure a long-term tenant acceptable to the LCFPA. An RFP for real estate broker services was publicly advertised and Hinerfeld was the sole respondent.
3. Request motion to approve a Stormwater Management Easement Agreement with the Wyoming valley Sanitary Authority (WVSA), 1000 Wilkes-Barre Street, Hanover Township, PA 18706. The perpetual easement will allow WVSA to access, install, construct, and maintain the “Abrahams Creek Stream Restoration Project” along the LCFPA’s Diverted Abrahams Creek, Wyoming. This work was identified in the “WVSA Regional Stormwater Program Partnership Agreement with the LCFPA” that was approved on March 17 and October 20, 2020.
4. Request motion to approve the season’s herbicide order from Arborchem Products, 941 Nixon Drive, Mechanicsburg PA in the amount \$18,558.45. Three (3) other vendors offered “no bid” on our quote request.
5. Request motion to approve the award of the annual “Levee Landscape Maintenance” contract to Green Valley Landscaping Inc., 52 Rese Street, Plains PA in the amount \$18,072.00. The work was publicly advertised and Green Valley was the lowest responsible bidder out of 3 received. See attached bid tabulation.
6. Request motion to approve an agreement with Borton Lawson, 613 Baltimore Drive, Wilkes-Barre PA to provide professional design services on the LCFPAs “Pump Stations Electronic Control System Upgrade” in the amount \$126,000.00. See attached proposal.
7. Request motion to approve the “Amendment to Agreement for the Operation, Maintenance, Repair, Replacement, and Rehabilitation of the Wyoming Valley Levee System” with Luzerne County government. This proposed amendment is to an existing agreement between the LCFPA and Luzerne County that was signed on June 22, 2011

VIII. Next Regular Meeting:

May 16, 2023 at 1:00 p.m.
1989 Wyoming Ave
Forty Fort, PA 18704

IX. Adjourn/Recess