



## **Luzerne County Flood Protection Authority**

1989 Wyoming Avenue

Forty Fort, PA 18704

### **Minutes**

### **December 20, 2022 Regular Session**

#### **Call to Order**

On December 20, 2022 at 1:05 P.M., the Luzerne County Flood Protection Authority Board convened their regular monthly meeting at the Luzerne County Flood Protection Authority's administrative offices, 1989 Wyoming Avenue, Forty Fort. It was noted that all meetings are electronically recorded.

Mr. Yannuzzi, Chairman, called to order the December 20, 2022 meeting.

#### **Pledge of Allegiance and Moment of Silence**

##### **Present**

Mr. Dominic Yannuzzi, P.E., Chairman

Mr. William Hardwick

Mr. Richard Adams

Mr. Gordon Dussinger

Mr. John Maday

##### **Also Present**

Christopher J. Belleman, PE, Executive Director

Laura Holbrook, Mitigation & Outreach Specialist

Deana Prochaska, Administrative Assistant (Recording Secretary)

Amy Grevera, CPA, LCFPA Accountant

Christopher Slusser, Esq., LCFPA Solicitor

Eric Mark, Reporter, Citizens Voice

#### **Public Input**

None.

#### **Regular Meeting**

**Motion was made to ratify the amended minutes of the Authority meeting held on November 15, 2022, adding Executive Session notice.**

Motion by: Mr. Maday

Second by: Mr. Hardwick

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

#### **LCFPA Activities/Projects**

A. Staff Activities/Project

B. Board Activities/Project

## **Bills and Communications**

**Motion was made to approve the payment of the bills as presented.**

Motion by: Mr. Yannuzzi

Second by: Mr. Adams

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

## **Report of the Treasurer**

**Motion was made to submit the report of the Treasurer into the record as stated.**

Motion by: Mr. Maday

Second by: Mr. Hardwick

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

## **New Business**

### **Richard Adams Recognition of Service**

### **2022 Levee Fee Collections Update.**

**Motion was made to approve the 2023 LCFPA Board Meeting dates.**

Motion by: Mr. Yannuzzi

Second by: Mr. Dussinger

Motion passed by a vote of 5-0. "AYES"- YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

On the question:

**Mr. Adams:** We don't need a June meeting, it's a way to give the staff and everybody a little time off. People could plan a vacation if they knew there wouldn't be a meeting.

**Mr. Yannuzzi:** I agree, if we don't have anything going on in June, we could just cancel it. Good point Richard.

**Motion was made to approve the 2023 LCFPA Staff Holiday Schedule.**

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a vote of 5-0. "AYES"- YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

**Motion was made to request authorization in adopting the following 2023 budgets:**

### **Operations Fund**

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a Roll Call Vote of 5-0. "AYES" – YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

### **Restricted Capital Projects Fund**

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a Roll Call Vote of 5-0. "AYES" – YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

### **Restricted WVLRP Fund**

Motion by: Mr. Yannuzzi

Second by: Mr. Maday

Motion passed by a Roll Call Vote of 5-0. "AYES" – YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

**Motion was made to approve a 3-year engagement services agreement with Kohanski & Company PC, 240 Schuyler Avenue, Kingston PA to perform the Authority's financial audit for years 2022 (\$12,500), 2023 (\$13,200), and 2024 (\$13,900).**

Motion by: Mr. Yannuzzi

Second by: Mr. Dussinger

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

**Motion was made to approve the distribution of 2022 end of year deferred compensation to staff as follows:**

- Peter Bacumpas; \$2,125.00
- Laura Holbrook; \$2,125.00
- Deana Prochaska; \$750.00
- Christopher Belleman; \$5,000.00

Motion by: Mr. Yannuzzi

Second by: Mr. Hardwick

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

On the question:

**Mr. Adams:** I would recommend the compensation be provided in a lump sum in 2023 payroll #1 versus having it divided by the number of pay periods in 2023. In my opinion the latter is a poor way to give bonuses, because it seems like it is part of their salary and when that expires it seems like a reduction in pay. So, I prefer doing it this way, in a bulk way, as opposed to breaking it out and doing it in a payroll.

**Motion was made to add new agenda item at December 20<sup>th</sup> Board meeting, non-union personnel cost of living pay increases for 2023 at 6%.**

Motion by: Mr. Adams

Second by: Mr. Yannuzzi

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

### **Public Input on new item**

**None.**

**Motion was made to approve 2023 non-union personnel raises in the amount of 6%, which were already projected in the 2023 Operations Fund balanced and adopted budget.**

Motion by: Mr. Yannuzzi

Second by: Mr. Dussinger

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

**Next Regular Meeting**

January 17, 2023 at 1:00p.m.

1989 Wyoming Ave

Forty Fort, PA 18704

**Adjourn**

**Motion was made to adjourn the December 20, 2022 meeting of the Luzerne County Flood Protection Authority Board.**

Motion by: Mr. Yannuzzi

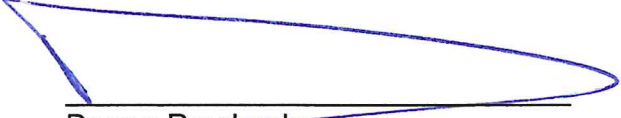
Second by: Mr. Hardwick

Motion passed by a vote of 5-0. "AYES" – YANNUZZI, HARDWICK, ADAMS, MADAY, DUSSINGER.

Meeting adjourned at 1:47 P.M.

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Respectfully submitted,



Deana Prochaska  
Recording Secretary