

LUZERNE COUNTY FLOOD PROTECTION AUTHORITY AGENDA

December 20, 2022

1:00 p.m.

I. Call to Order the December 20, 2022 meeting

II. Public Input

III. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held November 15, 2022.

IV. LCFPA Activities/Projects

- a. Staff Activities/Projects
- b. Board Activities/Projects

V. Bills and Communications

Ratify and confirm the payment of the following vouchers from November 11, 2022 thru December 16, 2022 (see attached):

- Operations Fund (Luzerne Bank);
- Levee Raising Project Fund (Luzerne Bank & FNCB Bank);
- Restricted Capital Projects Fund (Luzerne Bank);

VI. Report of the Treasurer

Reconciled Bank Balances as of November 30, 2022:

Operations Fund (Levee Fee)	<u>Nov 30, 2022</u>	<u>Oct 31, 2022</u>	<u>Nov 30, 2021</u>
<i>Luzerne Bank</i>	\$2,315,868.89	\$2,466,720.69	\$2,144,739.23
<i>Luzerne Bank- Beautification</i>	\$5,805.36	\$5,799.92	\$154.75
 Restricted Capital Exp. Fund			
<i>Luzerne Bank</i>	\$408,067.38	\$444,943.62	\$725,057.12
<i>Luzerne Bank-FEMA Grant</i>	\$267,440.76	\$267,221.13	\$436,671.95
 Restricted Levee Raising Fund			
<i>Luzerne Bank</i>	\$1,268,177.81	\$1,284,934.23	\$1,868,307.50
<i>FNCB</i>	\$500,983.71	\$500,780.65	
 <i>US Bank:</i>			
<i>Federal Escrow Fund</i>	\$164,818.66	\$164,364.94	\$163,159.71
<i>Commonwealth Escrow Fund</i>	\$4,582,258.27	\$4,570,890.17	\$4,944,213.93

VII. New Business

1. Richard Adams Recognition of Service
2. 2022 Levee Fee Collections Update.
3. Request motion to approve the 2023 LCFPA Board Meeting dates.
4. Request motion to approve the 2023 LCFPA Staff Holiday Schedule.
5. Request motion to approve the proposed 2023 budgets for the following funds:
 - a. Operations Fund;
 - b. Restricted Capital Expenditures Fund;
 - c. Restricted Wyoming Valley Levee Raising Project Fund.
6. Request motion to approve a 3-year engagement services agreement with Kohanski & Company PC, 240 Schuylar Avenue, Kingston PA to perform the Authority's financial audit for years 2022 (\$12,500), 2023 (\$13,200), and 2024 (\$13,900).
7. Request motion to approve the distribution of 2022 end of year deferred compensation to staff as follows:
 - Peter Bacumpas; \$2,125.00
 - Laura Holbrook; \$2,125.00
 - Deana Prochaska; \$750.00
 - Christopher Belleman; \$5,000.00
8. Request motion to approve 2023 non-union personnel raises in the amount of 6% as follows:
 - Peter Bacumpas
 - Laura Holbrook
 - Deana Prochaska
 - Christopher Belleman

VIII. Next Regular Meeting:

January 17, 2023 at 1:00 p.m.
1989 Wyoming Ave
Forty Fort, PA 18704

IX. Adjourn/Recess